

DAILY TIME RECORD**ABIT, MA. GWENETH M.**
(NAME)For the month of
March 1 - 31, 2025Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	6:55	12:05	12:06	5:06		8hrs
4-TUE	8:02	12:26	12:28	6:06	2mins	7hrs 58mins
5-WED	7:20	12:06	12:09	5:12		8hrs
6-THU	7:56	12:06	12:47	5:23		8hrs
7-FRI	7:45	12:14	12:20	6:06		8hrs
8-SAT						Off
9-SUN						Off
10-MON	6:20	12:27	12:28	5:02		8hrs
11-TUE	7:54	12:03	12:04	6:29		8hrs
12-WED	8:07	12:08	12:09	5:06	7mins	7hrs 53mins
13-THU	7:54	12:24	12:25	5:00		8hrs
14-FRI	8:01	12:00	12:01	5:05	1min	7hrs 59mins
15-SAT						Off
16-SUN						Off
17-MON	7:46	12:03	12:04	5:35		9hrs 48mins
18-TUE	6:46	12:37	12:54	5:06		10hrs 3mins
19-WED	7:42	12:02	12:03	5:05		9hrs 22mins
20-THU	8:03	12:38	12:40	5:16		9hrs 11mins
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON						Absent
25-TUE						Absent
26-WED						Absent
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off
31-MON						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



MA. GWENETH M. ABIT

VERIFIED as to prescribed office hours



LUZ G. ASIO

Department Head
Department of Agronomy