

DAILY TIME RECORD**AURE, MA. RACHEL KIM L.**

(NAME)

For the month of

April 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

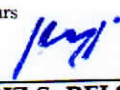
Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						
2-SAT	8:00	12:00	1:00	5:00		Off
3-SUN						Off
4-MON	8:00	12:00	1:00	5:00		
5-TUE	8:00	12:00	1:00	5:00		
6-WED	8:00	12:00	1:00	5:00		
7-THU	8:00	12:00	1:00	5:00		
8-FRI	8:00	12:00	1:00	5:00		
9-SAT						Off
10-SUN						Off
11-MON						SUSPENDED 8:00 am 5:00 pm
12-TUE						SUSPENDED 8:00 am 5:00 pm
13-WED						SUSPENDED 8:00 am 5:00 pm
14-THU						Holiday
15-FRI						Holiday
16-SAT						Off
17-SUN						Off
18-MON	8:00	12:00	1:00	5:00		
19-TUE	8:00	12:00	1:00	5:00		
20-WED	8:00	12:00	1:00	5:00		
21-THU	8:00	12:00	1:00	5:00		
22-FRI	8:00	12:00	1:00	5:00		
23-SAT						Off
24-SUN						Off
25-MON						
26-TUE	8:00	12:00	1:00	5:00		
27-WED	8:00	12:00	1:00	5:00		
28-THU	8:00	12:00	1:00	5:00		
29-FRI	8:00	12:00	1:00	5:00		
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



MA. RACHEL KIM L. AURE

VERIFIED as to prescribed office hours



BEATRIZ S. BELONIAS

VP for Academic Affairs