

## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

## **APPLICATION FOR LEAVE**

1. OFFICE/DEPARTMENT 2. NAME: (La	st) (First) (Middle)
PhilRootcrops Loreto Alan Bacusmo	
3. DATE OF FILINGMarch 31, 2023 4. POSITION	Professor II 5. SALARY
6. DETAILS OF APPLICATION	
6.A TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Vacation/Special Privilege Leave:
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292	Within the Philippines
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Abroad (Specify)
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	In case of Sick Leave:
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)	In Hospital (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Out Patient (Specify Illness)
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Special Leave Benefits for Women:
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	(Specify Illness)
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Study Leave:
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)  Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)	Completion of Master's Degree
Adoption Leave (R.A. No. 8552)	BAR/Board Examination Review
Adoption Leave (N.A. No. 332)	Other purpose:
Others:	Monetization of Leave Credits
Monetization	Terminal Leave
6.C NUMBER OF WORKING DAYS APPLIED FOR	6.D COMMUTATION
110 days	Not Requested
INCLUSIVE DATES	Requested Allun Illun
	(Signature of Applicant)
7. DETAILS OF ACTION ON APPLICATION	
7.A CERTIFICATION OF LEAVE CREDITS	7.B RECOMMENDATION
As of	For approval
Vacation Leave Sick Leave	For disapproval due to
Total Earned  Less this application	
Balance	
HONEY SOFIA V. COLIS	MARIA JULIET C. CENIZA
(Authorized Officer)	VP for Research, Extension and Innovation
7.C APPROVED FOR:	7.D DISAPPROVED DUE TO:
days with pay	7.5 DIONI I NOVED DOE TO.
days without pay others (Specify)	
outers (opeouty)	
<b>}</b>	
EDGARDO E. TULIN President	
(Authorized Official)	