

OFFICE OF THE HEAD FOR INTERNAL AUDIT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: (053) 565 0600 Loc. 1045 Email: internal.audit@vsu.edu.ph Website: www.vsu.edu.ph

May 24, 2022

MS. MA. NELIA LAGUE President, VSU-PSAE VSU, Baybay City, Leyte.

Dear Ms. Lague:

My warmest greetings!

This is with reference to my letter to you dated April 29, 2022, on the VSU-PSAE pending accountabilities with VSU Pavilion in March 2014.

Kindly send us back the confirmation form attached to my letter. The confirmation form is our supporting document and needs to be returned with notes if heeded, signature, and date on or before May 30, 2022.

I look forward to your preferential attention on this matter.

Yours truly,

MARIA TERESA A. CRUZ Head, IASO

Received by:

PRINT NAME/SIGN/DATE

