

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Tracking No.:

| | | | | | | |
|--|----------------------------|---|-----------------------------|-----|---|-------------------------|
| Supplier : | ALVI MARKETING | P.O No: | PO-TF-2025-07-0492-A | | | |
| Address : | Alegria, Ormoc City, Leyte | Date: | 30-Jul-25 | | | |
| TIN: | | P.R No. | Assorted PR's | | | |
| | | Mode of Procurement: NP-SVP | | | | |
| Gentlemen: | | | | | | |
| Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | | |
| Place of Delivery: | | VSU-Main Campus, Visca, Baybay City, Leyte | | | Delivery Term: FOB - VSU Main Campus | |
| Date of Delivery: | | Within 30 calendar days upon receipt of P.O. | | | Payment Term: As per cost of items delivered | |
| Item No. | Abstract No. | Description | Unit | QTY | Unit Cost | Amount |
| | | TF-2025-03-00292 (FVM) Harvie P. Portugaliza | | | | |
| 1 | 4 | Steel Cabinet, 4 Shelves w/ Lock & Key, Board Glass Door | pc | 1 | 10,000.00 | 10,000.00 |
| | | XX | | | | |
| | | Purpose: For Office improvement and Laboratory use. | | | | |
| | | Intended: Various Offices | | | | |
| | | | | | | TOTAL: 10,000.00 |
| Total Amount in Words: TEN THOSUAND PESOS ONLY | | | | | | |
| <i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i> | | | | | | |
| Conforme: | | | Very truly yours, | | | |
| | | | PROSE IVY G. YEPES | | | |
| _____ <i>Supplier's signature Over Printed Name</i> | | | _____ <i>President</i> | | | |
| _____ <i>Date</i> | | | | | | |
| Fund Cluster: _____ | | | ORS/BURS No. : _____ | | | |
| Funds Available: _____ | | | Date of ORS/BURS: _____ | | | |
| _____ NICK FREDDY R. BELLO <i>Head, Accounting Division</i> | | | Amount: _____ | | | |