

June 13, 2023

Dr. Elvira L. Oclarit

Head, Department of Pest Management (DPM)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Oclarit*,

This is to request the services of **Dr. Maria Juliet C. Ceniza** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. With appropriate workload units, as affiliate faculty, Dr. Ceniza will perform the following responsibilities:

1. Serve as Undergraduate (Envi 200), and/or Graduate (TREC 300) Thesis Adviser/GAC Member/SRC Chairman/Member; *and*
2. Assist in research, extension, and other related activities of the Institute.

Thank you for your favorable action.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

MARIA JULIET C. CENIZA
Professor, DPM

Approved:

ELVIRA L. OCLARIT
Head, DPM

c.c. MJC Ceniza
DPM
OVPA
ITEEM