## Civil Service Form No. 49 Civil Service Form No. 49 **DAILY TIME RECORD DAILY TIME RECORD** VINCE G. LAO VINCE G. LAO For the month of NOVEMBER 2021 For the month of **NOVEMBER 2021** Official hours for arrival (Regular days: Official hours for arrival (Regular days: And Departure (Saturdays: \_ And Departure (Saturdays: \_ D A. M. P. M. UNDERTIME UNDERTIME D A.M. P. M. A A Y Arrival Departure Arrival Departure Hours Minutes Y Arrival Departure Arrival Departure Hours Minutes 1 HOLIDAY 1 HOLIDAY 2 8:00 12:00 1:00 5:00 2 8:00 12:00 1:00 5:00 3 8:00 12:00 1:00 5:00 3 8:00 12:00 1:00 5:00 4 8:00 12:00 1:00 5:00 8:00 12:00 1:00 5:00 5 8:00 12:00 1:00 5:00 5 8:00 12:00 1:00 5:00 6 SATURDAY 6 SATURDAY 7 SUNDAY SUNDAY 8 8:00 12:00 5:00 1:00 8 8:00 12:00 1:00 5:00 12:00 9 8:00 1:00 5:00 9 8:00 12:00 1:00 5:00 10 8:00 12:00 1:00 5:00 10 8:00 12:00 1:00 5:00 11 8:00 12:00 1:00 5:00 11 8:00 12:00 1:00 5:00 12 8:00 12:00 1:00 5:00 12 8:00 12:00 1:00 5:00 13 SATURDAY 13 SATURDAY 14 SUNDAY 14 SUNDAY 15 8:00 12:00 1:00 5:00 15 8:00 12:00 1:00 5:00 8:00 16 12:00 1:00 5:00 8:00 16 12:00 1:00 5:00 17 8:00 12:00 1:00 5:00 17 8:00 12:00 1:00 5:00 18 8:00 12:00 1:00 5:00 18 8:00 12:00 1:00 5:00 19 8:00 12:00 1:00 5:00 19 8:00 12:00 1:00 5:00 20 SATURDAY 20 SATURDAY 21 SUNDAY 21 SUNDAY 22 8:00 12:00 1:00 5:00 22 8:00 12:00 1:00 5:00 23 8:00 12:00 1:00 5:00 23 8:00 12:00 1:00 5:00 24 8:00 12:00 1:00 5:00 24 8:00 12:00 1:00 5:00 25 1:00 8:00 12:00 5:00 25 12:00 8:00 1:00 5:00 5:00 26 8:00 12:00 1:00 26 8:00 12:00 1:00 5:00 27 SATURDAY 27 SATURDAY 28 SUNDAY 28 SUNDAY 29 8:00 12:00 5:00 1:00 29 8:00 12:00 1:00 5:00 30 HOLIDAY 30 HOLIDAY 31 31 TOTAL TOTAL I certify on my honor that the above is a true and correct I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was report of the hours of work performed, record of which was

made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

ANGELITA L. PARADERO

n-Charge

made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

In-Charge

ANGELITA L. PARADERO