



August 26, 2022

Ms. Marwen A. Castañeda
University Registrar
Visayas State University
Visca, Baybay City, Leyte

Thru: Ms. Joan Banzon
dDRC

Dear Ms. Castañeda:

This is to inform your office that Prof. Rufina F. Capuno and Dr. Ma. Salome B. Bulayog will be retiring this August 2022. Likewise, Ms. Babylyn C. Lambert and Mr. Karl John A. Galvez will be on study leave effective 1st semester 2022-2023. In this regard, we would like to request that their academic advisees will be transferred to the following faculty:

1. Prof. Rufina F. Capuno - transferred to Dr. Maria Hazel I. Bellezas
2. Ms. Babylyn C. Lambert – transferred to Dr. Maria Hazel I. Bellezas
3. Dr. Ma. Salome B. Bulayog – transferred to Prof. Ernesto F. Bulayog
4. Mr. Karl John A. Galvez – transferred to Ian Dave B. Custodio

Very truly yours,

MARIA HAZEL I. BELLEZAS
Faculty & Head, DoEcon

Conforme:

IAN DAVE B. CUSTODIO
Instructor I

ERNESTO F. BULAYOG
Associate Professor V

Approved:

MARWEN A. CASTAÑEDA
University Registrar