




**ACCOMPLISHMENT REPORT
(For the month of February 2023)**

1. Submitted the Eco-FARMI's ROAM, SWOT, NEIPS & WFP
2. Facilitated the Eco-FARMI's colleagues to lead the Flag Ceremony at OVPREI
3. Checked, computed, and submitted laboratory final grades of students and advisees for 1st semester of 2022-2023 at the Department of Animal Science (DAS)
4. Attended the Director's quarterly meeting at OVPREI
5. Checked and reviewed the extension project accomplishments report for the year 2022
6. Attended undergraduate student thesis defense at the Department of Animal Science (DAS)
7. Supervised the collection of data and analysis of the research project
8. Reviewed the submitted output of the BS Development Communication Intern Students
9. Attended the Re-certification audit plan meeting at OP Board room
10. Meeting for possible Extension Project collaboration with Dr. Mannylen A. Merioles at Eco-FAMI Conference room
11. Checked, approved, and signed payrolls and DTRs of Eco-FARMI's Colleagues
12. Coordinated and approved the acceptance of VSUIHS Intern students at the Eco-FARMI Demonstration farm
13. Attended the virtual meeting of the Risk Manager and Deputy Risk Managers in preparation for the ISO Re-certification audit
14. Attended virtual meeting for Extension Program/Project Leaders for budget allocation and in preparation for ISO-Recertification Audit
15. Facilitated the Institute to participate in the University-wide "Alay -Linis" in Preparation for the ISO-Recertification audit
16. Attended the opening of the ISO-Recertification Audit at OVPREI and backed up the risk and opportunity management team during the audit
17. Supervised and managed the administrative tasks and farm activities at the Eco-FARMI

Submitted By:


JEROME O. ARRIBADO

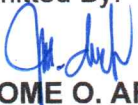
Director, Eco-FARMI



ACCOMPLISHMENT REPORT (For the month of March 2023)

1. Conducted laboratory classes and quizzes for AnSc 22n every week
2. Check laboratory reports submitted by the laboratory students.
3. Attended meeting on Antimicrobial Resistance (AMR) Project in writing a proposal at OVPREI
4. Monitored the activities of the office and farm
5. Conducted 2 times Institute meetings at the training hall
6. Attended meeting with the Farmers and Fisherfolks Day (FFD) working committee for the upcoming VSU 99th Founding Anniversary on April 28, 2023, at OVPREI
7. Submitted a communication letter addressed to the University President regarding the retention of Institute's name Re: BOR Resolution No. 67, series of 2008 "A RESOLUTION APPROVING THE CHANGE OF NAME OF THE FARM AND RESOURCE MANAGEMENT INSTITUTE TO ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE in connection to the revised/updated cascaded University-wide Directory.
8. Facilitated the undergraduate student thesis advisees on the conduct of their individual study
9. Supervised the collection of data and analysis of the research project
10. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
11. Attended the 171st UADCO meeting at CCE Building
12. Attended the VSU Centennial book writing workshop at JYN's Hotel, Taotaon, Inopacan, Leyte
13. Evaluated the documents of the interested applicants for the replacement position of Dr. Pastor P. Garcia.
14. Meeting for possible collaboration with some Faculty of Northwest Samar State University (NwSSU) at the Eco-FARMI conference room
15. Checked the 1st quarter accomplishments report of 2023 of the Eco-FARMI Extension Project at the Office of the Director for Extension
16. Submitted 1st quarter accomplishments report for the research project at the Office of the Director for Research
17. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:


JEROME O. ARRIBADO

Director, Eco-FARMI