

DAILY TIME RECORD **LUSANTA, DHENBER C.** (NAME)

For the month of
May 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:25	12:03	1:03		3hrs 22mins	4hrs 38mins
3-TUE						Holiday
4-WED	7:55	12:21	12:22	5:15		8hrs
5-THU	} CALAMITY LEAVE					Absent
6-FRI						Absent
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	- CALAMITY LEAVE					Absent
11-WED	7:26	12:08	12:56	5:10		8hrs
12-THU	} FORCED LEAVE					Absent
13-FRI						Absent
14-SAT						Off
15-SUN						Off
16-MON	} FORCED LEAVE					Absent
17-TUE						Absent
18-WED						Absent
19-THU	7:40	12:17	12:31	5:01		8hrs
20-FRI	7:51	12:11	12:13	5:24		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:43	12:09	12:19	5:45		8hrs
24-TUE	} OFFICIAL TRAVEL					Absent
25-WED						Absent
26-THU						Absent
27-FRI						Absent
28-SAT						Off
29-SUN						Off
30-MON	} SICK LEAVE					Absent
31-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DHENBER C. LUSANTA

VERIFIED as to prescribed office hours

MARIA JULIET C. CENIZA

Department Head
Office of the Vice President for Research, Extension and Innovation

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