


<b>BUDGET UTILIZATION REQUEST AND STATUS</b> VISAYAS STATE UNIVERSITY Entity Name					Serial No. : _____ Date : 10/23/24 Fund Cluster : <u>STF</u>		
Payee	ODELO B. BALDOS						
Office	Eco-FARMI						
Address	VSU, VISCA, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/ Expenditures	Amount			
SEEDBANK-C	To Petty Cash Advance for the purchase of materials to be used in the office as per the papers attached, amounting to.....			4,734.00			
	<b>Total</b>			<b>4,734.00</b>			
<b>A.</b>	<b>Certified:</b> Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal			<b>B.</b>	<b>Certified:</b> Budget available and utilized for the purpose/adjustment necessary as indicated above		
Signature _____  Printed Name: <b>JEROME O. ARRIBADO</b> Position: Director, Eco-FARMI Head, Requesting Office/Authorized Representative Date: _____				Signature : _____ Printed Name: <b>ALICIA M. FLORES</b> Position : Administrative Officer III Head, Budget Division/Unit/Authorized Representative Date : _____			
<b>C.</b>	<b>STATUS OF UTILIZATION</b>						
<b>Reference</b>			<b>Amount</b>				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (a-b)	Due and Demandable (b-c)