

DAILY TIME RECORD

DELIMA, GINA A.
(NAME)

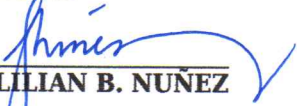
For the month of
September 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:40	12:32	12:51	5:09		8hrs
3-TUE	7:43	12:21	12:42	5:52		8hrs
4-WED	7:37	12:57	12:59	5:09		8hrs
5-THU	7:28	12:36	12:51	5:11		8hrs
6-FRI	7:30	12:19	12:45	5:28		8hrs
7-SAT						Off
8-SUN						Off
9-MON						EDL
10-TUE						EDL
11-WED						EDL
12-THU						EDL
13-FRI						EDL
14-SAT						Off
15-SUN						Off
16-MON	7:49	12:13	12:17	5:23		8hrs
17-TUE	7:44	1:15	1:16	5:07	16mins	7hrs 44mins
18-WED	8:08	12:07	12:19	5:26	8mins	7hrs 52mins
19-THU	7:32	12:20	12:25	5:25		8hrs
20-FRI						SL
21-SAT						Off
22-SUN						Off
23-MON	7:05	12:37	12:40	3:38		6hrs 38mins SUSPENDED 3:00 pm 5:00 pm
24-TUE						OB
25-WED						OB
26-THU	7:39	12:00	1:00	5:09		8hrs
27-FRI	7:42	12:13	12:49	5:05		8hrs
28-SAT						Off
29-SUN						Off
30-MON	7:59	12:28	12:50	5:28		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


GINA A. DELIMA

VERIFIED as to prescribed office hours


LILIAN B. NUÑEZ
Department Head
Institute for Strategic Research & Development Studies


DAILY TIME RECORD

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(NAME)

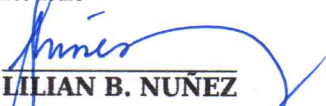
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