

DAILY TIME RECORD

Name: ERNESTO F. BULAYOG
 For the month of Dec. 1-31, 2021
 Official hour for (Regular days) _____
 Arrival: _____ Departure (Saturdays) _____

	A.M.		P.M.		Undertime	
Day	Arr	Dep	Arr	Dep	Hrs	Mins
1	7:00	12:00	1:00	8:00		
2	8:00	12:00	1:00	5:00		
3	8:00	12:00	1:00	5:00		
4			Saturday			
5			Sunday			
6	7:00	12:00	1:00	8:00		
7	8:00	12:00	1:00	5:00		
8			Holiday			
9	8:00	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:00		
11			Saturday			
12			Sunday			
13	7:00	12:00	1:00	8:00		
14	8:00	12:00	1:00	5:00		
15	7:00	12:00	1:00	8:00		
16		Work suspension due to typhoon				
17		Work suspension due to typhoon				
18			Saturday			
19			Sunday			
20	] CALAMITY LEAVE					
21						
22						
23						
24						
25			Saturday			
26			Sunday			
27	] TEACHERS LEAVE					
28						
29						
30						
31						
		TOTAL:				

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

ERNESTO F. BULAYOG

VERIFIED as to the prescribed office hours

MARIA HAZEL I. BELLEZAS
In-Charge