

MOTOR POOL SERVICES/PPO  
Visayas State University  
Visca, Baybay City, Leyte

**GENERAL PAYROLL FOR OVERTIME PAY**

We acknowledge receipt of the sum show opposite our names as full compensation for services under OVERTIME

Date: February 25, 2022

| Name                  | Designation   | Monthly Rate | Rate/ Hour | No. of Hour   | Amount Earned | Net Amount Earned | Signature |
|-----------------------|---------------|--------------|------------|---------------|---------------|-------------------|-----------|
| 1. Michael Managbanag | Adm. Aide III | 14,234.00    | 121.31     | 11            | 1,334.41      | 1,334.41          | 1         |
| 2. Alberto N. Banayag | Adm. Aide IV  | 15,109.00    | 128.76     | 11            | 1,416.36      | 1,416.36          | 2         |
|                       |               |              |            | 20201050.1.94 |               |                   |           |
|                       |               |              |            | TOTAL         |               | 2,750.77          |           |

CERTIFIED: for person whose name appears in the payroll had rendered services for the time stated.

CERTIFIED: Adequate available of funds \_\_\_\_\_ (2) proper approved (3) supported by documents appearing legal and proper as per list attached (4) account code proper.

CERTIFIED: Each person whose name appears in the payroll has been paid the amount his name after identifying him/her.

**MARLON G. BURLAS**  
Head, Motor Pool

**NICK FREEDY R. BELLO**  
Head, Accounting Division

**EDGARDO E. TULIN**  
President, VSU

**QUEEN-EVER Y. ATUPAN**  
Cashier