

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: pree@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Genoviva B. Gonzales For the Month of: FEBRUARY Department: DLABS Year: 2022

Da	AM							PM							
у	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)		
1		1	I.			1		I.	I.	I.		I.	,		
2															
3															
4															
5 6															
6															
7															
8															
9											,				
10															
11															
12															
13															
14															
15	8:40					12:00	12:00					5:00	8		
16	7:00					12:00	1:00					5:00	8		
17	9:00					12:00	1:00					5:30	8		
18															
19	S	Α	Т	U	R	D	Α	Υ							
20	S	U	N	D	Α	Υ									
21	7:00					12:00	1:00					5:00	8		
22	8:00					12:00	1:00					5:30	8		
23	7:30					12:00	1:00					5:30	8		
24	7:30					12:00	1:00					5:00	8		
25	Е	D	S	Α											
26	S	Α	Т	U	R	D	Α	Υ							
27	S	U	N	D	Α	Υ									
28	8:00					12:00	1:00					5:00	8		
							GRAND TOTAL 72								
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of													ours of		
work performed made daily at the time of arrival(s) and departure(s).															
									JETT C. QUEBEC						
Signature of Part time Instructor								rintad N				Dont !	lood		
Signature of Part-time Instructor								Printed Name and Signature of Dept. Head							