

May 10, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

I would like to recommend **Ms. Mariedith I. Bagarinao** to act as an Officer In-Charge of the Department of Agronomy on May 12, 2023 or until my return to office. On this date, I am participating the team building activity at Macrohon, Southern Leyte.

As an OIC, **Ms. Bagarinao** is authorized to discharge the duties and responsibilities of the Department Head, in addition to her regular tasks as Faculty.



**RUTH O. ESCASINAS**  
Head, DA

Conforme:



**MARIEDITH I. BAGARINAO**  
Asst. Prof. II

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President