



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Jie Romen Lim
Department: DLABS

For the Month of: November
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2	10:45	12:00					1:00	4:00					4.15
3	7:30	12:00					1:00	5:00					8.30
4	10:00	12:00					1:00	3:30					4.30
5	11:00	12:00					1:00	5:00					5
6	WEEKENDS												
7													
8	HOLIDAY												
9	7:30	12:00					1:00	4:00					7.30
10	7:00	12:00					1:00	4:00					8
11	8:00	12:00					1:00	5:00					8
12	8:00	12:00					1:00	5:00					8
13	WEEKENDS												
14													
15	8:00	12:00					1:00	4:00					7
16	9:00	12:00					1:00	5:00					7
17	7:00	12:00					1:00	5:00					9
18	7:15	12:00					1:00	5:00					8.45
19	8:00	12:00					1:00	5:00					8
20	WEEKENDS												
21													
22	7:30	12:00					1:00	5:00					8.30
23	8:00	12:00					1:00	5:00					8
24	7:30	12:00					1:00	5:00					8.30
25	7:00	12:00					1:00	5:00					9
26	8:00	12:00					1:00	5:00					8
27	WEEKENDS												
28													
29	7:00	12:00					1:00	5:00					9
30	HOLIDAY												
GRAND TOTAL													143.1

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor	Printed Name and Signature of Dept. Head