

Civil Service Form 48

Stamp of Date of Receipt

DAILY TIME RECORD**FLANDEZ, ARLIN B.**
(NAME)For the month of
June 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

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Oth

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	6:59	12:25	12:26	5:02		8hrs
2-THU	7:06	12:24	12:33	5:00		8hrs
3-FRI						Absent
4-SAT						Off
5-SUN						Off
6-MON						Absent
7-TUE	7:03	12:22	12:23	5:04		8hrs
8-WED	7:12	12:06	12:08	5:00		8hrs
9-THU	7:29	12:10	12:11	5:04		8hrs
10-FRI	7:51	12:11	12:12	4:46	14mins	7hrs 46mins
11-SAT						Off
12-SUN						Off
13-MON	7:03	10:18			5hrs 42mins	2hrs 18mins
14-TUE	7:12	12:22	12:23	5:00		8hrs
15-WED	7:12	12:17	12:18	5:01		8hrs
16-THU	7:17	12:21	12:22	5:00		8hrs
17-FRI	7:13	12:14	12:15	5:00		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:03	12:17	12:22	5:01		8hrs
21-TUE	7:04	12:26	12:27	5:01		8hrs
22-WED	7:19	12:13	12:20	5:00		8hrs
23-THU	7:18	12:30	12:31	5:00		8hrs
24-FRI						Absent
25-SAT						Off
26-SUN						Off
27-MON	7:12	12:10	12:11	5:00		8hrs
28-TUE	7:09	12:12	12:13	5:00		8hrs
29-WED	7:16	12:19	12:19	5:00		8hrs
30-THU	7:11	12:35	12:36	5:01		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ARLIN B. FLANDEZ**MARIA TERESA A. CRUZ**Department Head
Internal Audit Service Office

VERIFIED as to prescribed office hours

(Middle)

Bravo

5. SALARY (Monthly)

LEAVE:

n/Special Privilege leave:
Philippines :
(Specify) :ave:
(Specify) :
(Specify) : Home

Leave Benefits for Women:

leave:
of Master's Degree
examination Reviewof Leave Credits
ive

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☐ Not Requested**FLANDEZ, ARLIN B.**

(Signature of Applicant)

ON

DATION:

val due to:

MARIA TERESA A. CRUZ
ernal Audit Service Office

D due to: