



May 30, 2022

To: **ENGR. MARIO LILIO P. VALENZONA**
Director, Physical Plant Office
VSU, Baybay City

Dear **Engr. Valenzona**;


Good day Sir!

This is in relation to the newly completed Infra project, **Rehabilitation and Second Floor Expansion of NARC Tissue Culture Laboratory Building (INFRA-20-03)**. We would like to report or inform you of some construction issues in the said building such as: leaking water faucets, connections and outlets; and loose floor tiles specially in the second floor level and tiled laboratory tables.


We believe that the building is still under Warranty, so we would like to request ocular inspection and if possible repair and correction of the said issues by the concerned Contractor.

Thank you.

Respectfully yours,


FELICIANO G. SINON
In-charge, NARC Bldg

Noted:


ROBELYN T. PIAMONTE
Director, NARC

CC:
OP, NARC