



**Individual Faculty Workload**  
1<sup>st</sup> Semester A.Y. 2024 - 2025

Name of Faculty	Academic Position	Employment Status
<b>Marejen A. Villaremo</b>	<b>Instructor II</b>	<b>Permanent Regular</b>

**I. Instruction**

						Class Days (X – Lecture; L - Laboratory)							
A. Actual Teaching													
Time	Cours e No.	Descriptive Title	No. Of Hrs.	Units/ Subj	No. Of Stud's	M	T	W	Th	F	S	R m	Wlu**
10am-1pm	AgEx 197	Methods of Agricultural Research	3	1	16			L					2.73
7am-8am	AgSc 113	Management of Extension Programs	1	2	33	X			X				2.66
7am-10am	AgSc 113	Management of Extension Programs	3	1	28			L					2.73
7am-8am	AgSc 113	Management of Extension Programs	1	2	37		X			X			2.66
Total													10.78

\*Put Superscript – "T" If Team-Taught

\*Put Footnote Below The Table Indicating How Many Teachers Are Team Teaching The Course

**B. Student Advising** (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-The Job Training As Requirement For Graduation. Mark **Check** If Adviser, Chairman Or Member. (Attach Separate Sheet If Necessary).

**B.1 Undergraduate**

Names	Adviser	Src Chairperson	Src Member	Wlu
<b>Total</b>				

**B.2 Graduate**

Names	Adviser	Gac Chairperson	Gac Member	Wlu
<b>Total</b>				



ii. Research						
Title Of The Project/Study	Involvement	Date Started	End Date	Research Assistant (With/Without)	Honorarium (With/Without)	Wlu
Total						

Note: List Only Those With Official Appointment From The University President.

iii. Extension						
Title Of The Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (With/Without)	Honorarium (With/Without)	Wlu
Agro-enterprise Clustering Approach (AECA) for Inclusive Vegetable Production and Marketing	Project Leader			Without	Without	4.0
Participatory Eco-Farming Program for The Visayas	Co-Project Leader			With	Without	2.0
Total						6.0

Note: List Only Those With Official Appointment From The University President.

iv. Production (Igp And Other University Projects)						
Title Of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (With/Without)	Honorarium (With/Without)	Wlu
Total						

Note: List Only Those With Official Appointment From The University President.

V. Related Activities				No. Of Students	Wlu
1. Student Consultation/Counselling					
A. As Department Head Where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-The Job Training Conducted (0.2/Student, Max.3.0)					
B. As Academic Adviser (Provide List Of Students As A Separate Sheet) (0.25/Yr Level)					
C. As Dbgf, Dormitory Adviser, Organization Adviser					
D. As Course Professor/ Instructor (Min. Of 2 Hrs/Wk= Max.1 Wlu)					
Day	Time			114	1.0
Monday	1pm-4pm				
Thursday	1pm-4pm				
Total					1.00

2. Coordination Of Classes (Max.- 2wlu)		
Subjects (Course No. & Descriptive Title)	No. Of Faculty	Wlu
Total		

Note: Only For Subjects With 3 Or More Sections Handled By 3 Or More Teachers

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



3. Committee Involvement (C – Chairperson; M – Member) (Maximum Wlu = 5.0)	Department	College	University	Wlu
Management Committee	M			0.1
Personnel Committee	M			0.1
Social and Sport Committee	M			0.1
PASUC Evaluation Committee	M			0.1
Exhibits And Promotions Committee	M			0.1
Awards Committee	M			0.1
Library Committee	C			0.2
Publications Committee	M			0.1
Health and Safety Committee	C			0.2
<b>Total</b>				<b>1.1</b>

4. Other Assignments Approved By The University	
<b>Total</b>	

Note: List Only Those With Official Appointment From The University President.


VI. Administrative Designation (Maximum Wlu=18)	
<b>Total</b>	


Summary Of Workload		Workload Units
I. Instruction	Actual Teaching	10.78
	Student Advising	
II. Research		
III. Extension		6.0
IV. Production		
V. Relative Activities	1. Student Consultation/Counselling	1.0
	2. Coordination Of Classes (Maximum = 2.0)	-
	3. Committee Involvement (Maximum = 5.0)	1.1
	4. Other Assignment Approved By The University	
VI. Administrative Designation (Maximum Wlu=18)		
<b>Over-All Total</b>		<b>18.88</b>

I Certify In My Honor That The Information Provided Therein Are True And Correct To The Best Of My Knowledge.

\*Will Be Submitted To Ovpaa In Three Copies. All Wlu Are Taken From The Guidelines In Determining Faculty Workload.

\*\*Wlu – Workload Unit

  
**MAREJEN A. VILLAREMO**  
 Name and Signature of Faculty  
 Date: \_\_\_\_\_

Recommending Approval:  
  
**JEROME O. ARRIBADO**  
 Eco-FARMI Director  
 Date: \_\_\_\_\_

**LIJUERAJ J. CUADRA**  
 DAEx Head  
 Date: \_\_\_\_\_

**SUZETTE B. LINA**  
 College Dean  
 Date: \_\_\_\_\_

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Reviewed By:

**SANTIAGO T. PEÑA, JR.**

Vice President For Research, Extension  
And Innovation

Date: \_\_\_\_\_

**MOISES NEIL V. SERIÑO**

Vice President For Planning, Resource  
Generation And Auxiliary Services

Date: \_\_\_\_\_

Approved:

**ROTACIO S. GRAVOSO**

Vice President For Academic Affairs

Date: \_\_\_\_\_

\*For Component Colleges Add The Daa And Chancellors Under Recommending Approval

\*For Signatories Heading Two Offices, Indicate The Two Positions Below The Signature  
To Be Accomplished In 3 Copies

Distribution Of Copies: 1-Ovpaa, 1-Department And 1-Faculty

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