

DAILY TIME RECORD
GONZAGA, ERNESTO A. JR.
(NAME)

For the month of
July 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:55	12:00	12:26	5:16		8hrs
2-TUE	7:58	12:06	12:41	5:21		8hrs
3-WED	7:37	12:12	12:29	5:08		8hrs
4-THU	8:03	12:14	12:23	5:13	3mins	7hrs 57mins
5-FRI	7:52	12:03	12:08	5:08		8hrs
6-SAT					Off	
7-SUN					Off	
8-MON	7:43	12:18	12:20	5:09		8hrs
9-TUE	7:58	12:32	12:39	5:10		8hrs
10-WED	8:03	12:09	12:32	5:10	3mins	7hrs 57mins
11-THU	8:02	12:04	12:54	5:06	2mins	7hrs 58mins
12-FRI	7:54	12:00	12:19	5:02		8hrs
13-SAT					Off	
14-SUN					Off	
15-MON	7:34	12:03	12:24	5:01		8hrs
16-TUE	7:50	12:22	12:40	5:08		8hrs
17-WED	8:06	12:07	12:31	5:11		7hrs 54mins SUSPENDED 4:30 pm 11:59 pm
18-THU	7:43				8hrs	SUSPENDED 8:00 am 11:59 pm
19-FRI	7:42	12:05	12:11	5:06		8hrs
20-SAT					Off	
21-SUN					Off	
22-MON	7:49	12:03	12:09	5:02		8hrs
23-TUE	7:43	12:11	12:23	5:07		8hrs
24-WED	8:01	12:13	12:16	5:13	1min	7hrs 59mins
25-THU	8:09	12:28	12:35	5:10	9mins	7hrs 51mins
26-FRI	7:58	12:01	12:14	5:04		8hrs
27-SAT					Off	
28-SUN					Off	
29-MON	7:47	12:01	12:28	5:11		8hrs
30-TUE	7:45	12:12	12:27	5:14		8hrs
31-WED	7:44	12:10	12:34	5:27		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ERNESTO A. GONZAGA JR.

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head

Institute for Strategic Research & Development Studies

Date Generated: Aug/02/2024 12:15:37

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