



Daily Time Record

PERCY MAGUCHU

NAME

For DECEMBER, 2022

DAYS	REGULAR TIME				OVERTIME				SIG.
	A.M.		P.M.		REGULAR		SUN/HOL.		
	IN	OUT	IN	OUT	HRS	MIN	HRS	MIN	
1	08:00	12:00	13:00	17:00					PP
2	08:00	12:00	13:00	17:00					PP
3	SAT								
4	SUN								
5	08:00	12:00	13:00	17:00					PP
6									
7	08:00	12:00	13:00	17:00					PP
8									
9	08:00	12:00	13:00	17:00					PP
10	SAT								
11	SUN								
12	08:00	12:00	13:00	17:00					PP
13	08:00	12:00	13:00	17:00					PP
14									
15									
16	08:00	12:00	13:00	17:00					PP
17	SAT								
18	SUN								
19	HOLIDAY								
20	HOLIDAY								
21	HOLIDAY								
22	HOLIDAY								
23	HOLIDAY								
24	SAT								
25	SUN								
26	HOLIDAY								
27	HOLIDAY								
28	HOLIDAY								
29	HOLIDAY								
30	HOLIDAY								
31	SAT								

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival at and departure from office.

ELIZA D. ESPINOSA
IN-CHARGE



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10									
11									
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13	08:00	12:00	13:00	17:00					PP
14									
15									
16	08:00	12:00	13:00	17:00					PP
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19	HOLIDAY								
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