

# PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.	1
Department: DAEEx	

For the Month of: August Year: 2021

Day		_	A	M					Daily				
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours
1													(nours
2													
3													<u> </u>
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14	7.000		_										
15													
16	8:00	12:00					1.00	F.45					
17	8:21	12:00					1:00	5:15					8 hours
18	8:30	12:00			-		1:00	4:50					7.5 hrs
19	8:05	12:00		-			1:00	5:00					7.5 hrs
20		22.00			-		1:00	5:00					8 hours
21													
22													
23	WFH	WFH				-							
	WFH	WFH		-			WFH	WFH	-8				
	WFH	WFH					WFH	WFH .	-8				
	WFH	WFH					WFH	WFH	-8 -8				
	WFH	WFH					WFH	WFH	-8				
28	44111	VVFII					WFH	WFH _	- 8				ti.
29													
30	Н	0	L		D .								
	WFH	WFH		-	D	Α	Υ						
	******	VVFII					WFH	WFH	-5				
HEDE	EDV CE	RTIFY								GRA	ND TO	TAL	

performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

KAREN LUZ P. YAP

Printed Name and Signature of Dept. Head



#### RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: September

Department: DAEEx

Year: 2021

_			Α	M			PM .						
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours
1	WFH	WFH					WFH	WFH	- 8				(
2	WFH	WFH					WFH	WFH	- 8				
3													
4								-					
5													
6	WFH	WFH					WFH	WFH	- 8				
7	WFH	WFH					WFH	WFH	- 8				
8	WFH	WFH					WFH	WFH	- R				
9	WFH	WFH					WFH	WFH	- 8				
10									-				
11													
12													
13	WFH	WFH					WFH	WFH	-8				
14	WFH	WFH					WFH	WFH	- 8				
15	WFH	WFH					WFH	WFH	-8				
16	WFH	WFH					WFH	WFH	-8				
17													
18													
19													
20	WFH	WFH					WFH	WFH	- 8				
21	WFH	WFH	-				WFH	WFH	- 8				
22	WFH	WFH					WFH	WFH	- 8				
23	WFH	WFH					WFH	WFH	- 8				
24							150 E 15		0				
25													
26													
27	WFH	WFH					WFH	WFH	- 8				
28	WFH	WFH					WFH	WFH	-8				
29	WFH	WFH					WFH	WFH					
30	WFH	WFH					WFH	WFH	-8 -8				
31									D				
										GR	AND TO	IATO	

performed made daily at the time of arrival(s) and departure(s).

KAREN LUZ P. YAP

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

Department: DAEEx

For th

For the Month of: October

Year: 2021

_			Α	M					P	Μ.			Daily
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	WFH	WFH					WFH	WFH	-8				(1.00.0)
2													
3													
4	WFH	WFH					WFH	WFH	-8				
5	WFH	WFH					WFH	WFH					
6	WFH	WFH					WFH	WFH					
7	WFH	WFH					WFH	WFH	-8				
8						***							
9													
10													
11	WFH	WFH					WFH	WFH	_0				
12	WFH	WFH					WFH	WFH WFH	0				
13	WFH	WFH					WFH	WFH	- 2				
14	WFH	WFH					WFH	WFH	- 8				
15								******	0				
16													_
17													
18	8:00	12:00					1:00	5:00					
19	7:00	12:00					1:00	5:00					
20	Н	0	L	1	D	Α	Υ	3.00					
21				-			•						
22		_											
23													
24													
25	7:00	12:00					1:00	5:00					
26	7:00	12:00					1:00	5:00					
27	7:40	12:00					1:00	5:00					
28	7:40	12:00					1:00	5:00					
29							1.00	3.00					
30													
31				-			-						
- 1										0.5	AND TO		

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Ste

KAREN LUZ P. YAP

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

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### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: November

Day	rtment		Α	M				Daily					
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1													
2													
3	7:00	12:00					1:00	5:00					
4	7:30	12:00					1:00	5:00					
5													
6													
7													
8	Н	0	L	1	D	Α	Υ						
9	9:00	12:00					1:00	5:00					
10	8:10	12:00					1:00	5:00					
11	8:50	12:00					1:00	5:00	4				
12													
13													
14	7:30	12:00					1:00	5:00					
15	7:00	12:00					1:00	5:00					
16	7:00	12:00					1:00	5:00					
17	7:00	12:00					1:00	5:00					
18													
19	8:50	12:00					1:00	5:00					
20													
21													
22													
23	7:00	12:00					1:00	5:00					
24	7:00	12:00					1:00	5:00					
25	7:00	12:00					1:00	5:00					
26													
27													
28													
29	7:50	12:00					1:00	5:00					
30	Н	0	L	1	D	Α	Υ						
31												OTAL	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

KAREN LUZ P. YAP

Printed Name and Signature of Dept. Head

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### OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A. Department: DAEEx

For the Month of: December

Year: 2021

			Α	M				Daily					
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	7:00	12:00					1:00	5:00			_		(110010)
2	7:00	12:00					1:00	5:00					
3													
4								2					
5													
6	7:00	12:00					1:00	5:00					
7	7:30	12:00					1:00	5:00					
8													
9													
10													
11													_
12													
13	7:00	12:00					1:00	5:00					
14	7:00	12:00					1:00	5:00					
15	7:00	12:00					1:00	5:00					
16	7:00	12:00					1:00	5:00					
17													
18													
19													
20	7:00	12:00					1:00	5:00					
21	7:00	12:00					1:00	5:00					
22	7:00	12:00					1:00	5:00					
23	7:00	12:00					1:00	5:00					
24													
25													
26									8				
27													
28													
29													
30													
31													
										GR	AND T	JATC	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

fle

KAREN LUZ P. YAP, Ph. D.

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

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