

October 16, 2023

Dr. Suzette B. Lina

Head, Department of Soil Science (DSS)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Lina*,

This is to request the services of **Dr. Cecille Marie O. Quiñones** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. With appropriate workload units, as affiliate faculty, Dr. Quiñones will perform the following responsibilities:

1. Team teach TREC 209 (Natural Resource Management and Conservation) subject of the MS Tropical Ecology program;
2. Serve as Graduate (TREC 300) Thesis Adviser/GAC Chairman/Member; *and*
3. Assist in research, extension, and other related activities of the Institute.

Thank you very much for your favorable action and support.

Very truly yours,

TEOFANES A. PATINDOL
Director

Conformé:

CECILLE MARIE O. QUIÑONES
Assistant Professor IV
DSS

Approved:

SUZETTE B. LINA
Head, DSS

c.c. CMO Quiñones
DSS
OVPA
CFES
ITEEM