



ACCOMPLISHMENT REPORT

June 1 – 30, 2023

1. Attended the departmental faculty meeting.
2. Prepared the topics for the laboratory and lecture subjects.
3. Make PowerPoint presentations for the topics discussed in laboratory and lecture classes.
4. Conducted classes and activities in lecture and laboratory classes
5. Recorded the students' activities and laboratory exercises.
6. Conducted the final exams.
7. Records results of the final exam
8. Posted the students final rating into the cumulus.
9. Attending students' inquiries about their activities.
10. Do other tasks assigned by the immediate supervisor.

Submitted By:


JAY BERNARD T. CUTAMORA
Part-time Instructor

Recommending Approval


DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
DEAN, CAFS

DEPARTMENT OF AGRONOMY

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

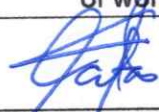

Name: **JAY BERNARD T. CUTAMORA**
Department: **AGRONOMY**

For the Month of: **June**
Year: **2023**

Department: AGRONOMY							Year: 2020							Daily Total (hours)
Day	AM						PM							
	AR R	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP		
1	9:00	10:00					1:00	4:00					4	
2	9:00	10:00	10:00	1:00			4:00	5:00					5	
3														
4														
5	9:00	10:00					1:00	4:00					4	
6	9:00	10:00					1:00	4:00	4:00	5:00			5	
7	10:00	1:00											3	
8	9:00	10:00					1:00	4:00					4	
9	9:00	10:00	10:00	1:00			4:00	5:00					5	
10														
11														
12														
13	9:00	10:00					1:00	4:00	4:00	5:00			5	
14	10:00	1:00											3	
15	9:00	10:00					1:00	4:00					4	
16	9:00	10:00	10:00	1:00			4:00	5:00					5	
17														
18														
19	9:00	10:00					1:00	4:00					4	
20	9:00	10:00					1:00	4:00	4:00	5:00			5	
21	10:00	1:00											3	
22	9:00	10:00					1:00	4:00					4	
23	9:00	10:00	10:00	1:00			4:00	5:00					5	
24														
25														
26	9:00	10:00					1:00	4:00					4	
27	9:00	10:00					1:00	4:00	4:00	5:00			5	
28														
29	9:00	10:00					1:00	4:00					4	
30	9:00	10:00	10:00	1:00			4:00	5:00					5	
31														

GRAND TOTAL 80

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 DIONESIO M. BAÑOC Printed Name and Signature of Dept. Head
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