

OBLIGATION REQUEST & STATUS		No. MOOE	02-101101-2021-12															
VISAYAS STATE UNIVERSITY		Date	9-Dec-22															
Visca, Baybay City, Leyte		Fund	NATURE PARK															
Payee	KLEER JEANN G. LONGATANG																	
Office	ITEEM																	
Address	VSU, BAYBAY CITY, LEYTE																	
Responsibility Center	PARTICULAR	MFO/PAP	UACS Code/Expenditure	AMOUNT														
ITEEM	REIMBURSEMENT TRAVEL dated November 4-13, 2022			13,950.00														
<table border="1"> <tr> <td>A. Certified</td> <td>B. Certified</td> </tr> <tr> <td>Changes to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.</td> <td>Allotment available and obligated for the purpose/ adjustment necessary as indicated above.</td> </tr> <tr> <td>Signature</td> <td>Signature</td> </tr> <tr> <td>Printed Name</td> <td>Printed Name</td> </tr> <tr> <td>Position</td> <td>Position</td> </tr> <tr> <td>Date</td> <td>Date</td> </tr> <tr> <td>ELIZA D. ESPINOSA Director, ITEEM</td> <td>ALICIA M. FLORES Head, Budget Office</td> </tr> </table>					A. Certified	B. Certified	Changes to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.	Allotment available and obligated for the purpose/ adjustment necessary as indicated above.	Signature	Signature	Printed Name	Printed Name	Position	Position	Date	Date	ELIZA D. ESPINOSA Director, ITEEM	ALICIA M. FLORES Head, Budget Office
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C.	STATUS OF OBLIGATION																	
	Reference	Amount																
Date	Particular	ORS//JEV/RCI/RADAI NO.	Obligation	Payment														
			Not yet Due	Due and Demandable														
44904	OBLIGATIONS																	
	TOTALS																	

11/10/2022	Per diem				3,300.00
11/11/2022	Guihulngan, Negros Oriental-Liptong Bacon	1:00 PM	7:00 PM	VSU Vehicle	
	Per diem				1,650.00
11/12/2022	Liptong Bacong - Malangwa Bacong	10:00 AM	12:00 PM	VSU Vehicle	
	Malangwa watershed - Sibulan Port	1:00 PM	1:30 PM	VSU Vehicle	
	Sibulan port - Santander port	1:30 PM	2:00 PM	Maayo shipping	
	Santander port -Cebu Port	2:00 PM	6:00 PM	VSU Vehicle	
	Cebu Port - Hilongos port	9:00 PM	4:00 AM	Roble	-
	Per diem				1,650.00
11/13/2022	Hilongos Port -VSU	5:30 AM	6:30 AM	VSU Vehicle	
	Per diem				600.00
					-
CHARGED TO:	NATURE PARK			TOTAL	13,950.00

I certify that (1) have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expense claimed are proper.

ELIZA D. ESPINOSA
Immediate Supervisor

Prepared by (Official / Employee

KLEER JEANN LONGATANG
Employee Signature

Approved by (Head of Agency)

EDGARDO E. TULIN
University President