



DMST/VSUB ROTC

14 March 2024

**SUBJECT:** Conduct of Closing Ceremony of Cadet Officers Qualifying Course (COQC)  
Class 01-2024 "KADASIG" of VSU Baybay- Main Campus ROTC Unit

**TO:** **DR. PROSE IVY G. YEPES**  
President  
Visayas State University

**THRU:** **DR. ALELI A. VILLOCINO**  
VP for Student Affairs & Services  
Visayas State University

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1. References:

- a. POE 1<sup>st</sup> Semester 2023.
- b. ROTC Thrust Fund

2. In references, request be informed that the 804<sup>th</sup> Community Defense Center through VSU ROTC Unit will conduct the Closing Ceremony of Cadet Officers Qualifying Course Class 01-2024 "KADASIG" at VSU Gymnatorium on March 16, 2024, 08:30 in the morning.

3. In this regard, request for fund support amounting to **Php15,000.00** chargeable against ROTC Thrust Fund-School Contingency Fund for unprogrammed activities of the ROTCU.

4. For favorable consideration and approval.

  
**REX M PAYOT**  
MAJ (INF) PA  
Commandant