

DAILY TIME RECORD**BASTASA, ARTURO S.**

(NAME)

For the month of

January 1 - 31, 2023

Official hours for arrival and departure

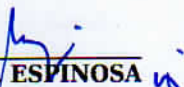
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE						SPL
4-WED						SPL
5-THU						SPL
6-FRI	8:04	12:04	12:21	6:55	4mins	7hrs 56mins
7-SAT						Off
8-SUN						Off
9-MON	7:43	12:56	12:00	5:15		8hrs
10-TUE	8:17	12:06	12:33	6:00	17mins	7hrs 43mins
11-WED	8:42	12:06	12:44	5:04	42mins	7hrs 18mins
12-THU	8:53	12:03	12:18	5:43	53mins	7hrs 7mins
13-FRI	8:47	12:01	12:43	5:59	47mins	7hrs 13mins
14-SAT						Off
15-SUN						Off
16-MON	7:21	12:01	12:36	5:51		8hrs
17-TUE	7:52	12:59	1:00	5:59		8hrs
18-WED	6:39	12:00	1:02	5:45	2mins	7hrs 58mins
19-THU	8:00	12:01	12:45	5:27		8hrs
20-FRI	7:34	12:33	12:40	5:52		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:22	12:00	12:32	7:06		8hrs
24-TUE	8:06	12:03	12:37	5:47	6mins	7hrs 54mins
25-WED	7:55	12:23	12:45	6:12		8hrs
26-THU	7:41	12:17	12:41	5:47		8hrs
27-FRI	7:56	12:28	12:40	6:04		8hrs
28-SAT						Off
29-SUN						Off
30-MON	8:13	12:11	12:30	5:35	13mins	7hrs 47mins
31-TUE	8:17	12:12	12:54	5:55	17mins	7hrs 43mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ARTURO S. BASTASA

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.