

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, NEVIN A. PACADA, Head, Visayas State University-Cebu Office(VCO) commits to deliver and agree to be rated on the following targets in accordance with the indicated measures for the period January 1 - June 30, 2022.

Approved:

NEVIN A. PACADA

Head, VCO

Date

7/8/2022

RYSAN C. GUINOCOR

Director for Administrative Services

Date

Appointment/Status	Position Title	Number
Head	Admin. Assistant II	1
Regular Staff	Admin. Aide IV	1
Order	Caretaker	1
	TOTAL	3

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

GASSs/PAPs	Success Indicators	Persons Responsible	Target (Jan. - Jun. 2022)	Actual Accomplishments	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
UGAS5: SUPPORT TO OPERATIONS									
OVPAF STO 1: ISO 9001:2015 ALIGNED DOCUMENTS									
ODAS STO 1: ISO 9001:2015 aligned documents and compliant process	PI 1. Percentage of clients served rated the services received at least very satisfactory or higher	All VCO Staff	95% of clients rated services as very satisfactory or higher	98% of clients rated services as very satisfactory or higher	4	5	5	4.67	
VPAF STO3: ARTA ALIGNED COMPLIANCE AND REPORTING REQUIREMENTS									
ODAS STO 3: ARTA aligned frontline services	PI 1. Efficient & customer friendly frontline service	All VCO Staff	Zero percent complaint from clients served	Zero percent complaint from clients served	4	4	5	4.33	
VPAF STO4: INNOVATIONS & BEST PRACTICES									
ODAS STO 4: Innovations & new Best Practices	PI 1. Number of new systems/innovations/ proposals introduced and implemented	All VCO Staff	9 new monitoring forms prepared	9 new monitoring forms prepared	4	4	4	4.00	
UMFO6: GENERAL ADMINISTRATIVE AND SUPPORT SERVICES (GASS)									
ODAS GASS 11: VSU-CEBU OPERATION AND MANAGEMENT									