

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: Gogo, Girlina P.

Chemistry

Department: Department of Pure and Applied

For the Month of: September

Year: 2022

Day		AM							PM						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Dail Tota (hour		
1													(Hour		
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3					-	_									
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5							1:00	5:00					4		
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8	8:00	12:00					1:00	5:00							
9	8:00	12:00					1:00	5:00					8		
10								10.00					8		
11															
12							1:00	7:00							
13	7:00	10:00			11:30	1:00	4:00	7:00					6		
14	7:00	10:00						7.00		_			7.5		
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22	11:30	1:00					4:00	7:00					3		
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25					1										
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31							1.00	7:00					9		
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a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZABETH S. QUEVEDO

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-PRO-01 v1 05-27-2020

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DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: GOGO, GIRLINA P. For the Month of: OCTOBER Department: Department of Rune and Applied Chemistry Year: 2022

Day	AM							PM						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours	
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13	11:30	1:00	45				4:00	7:00					4.5	
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31														
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HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

39

Signature of Part-time Instructor

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Printed Name and Signature of Dept. Head