

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

Date: April 7, 2022
Name of Requestor: Elvira L. Oclant Address: Guadaluff, Baybay City, Leyto Contact Number: 6905 222 5563 E-mail address: elvira, oclarito Usu. elu. pl Proof of Identity: ID No.: V00368
Requested Information: Certificate of Employment
No. of copies:/
Reason & intended use of requested information/document
Requirement for CAR boan
EWIPH L. OCYAPIT
Name & Signature of Requestor/Representative
Action on the request:
Approved:
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Evidence of payment: OR No. 06 [690 Date: 4] 22 Amount: 10
Disapproved:
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Remarks/reason for disapproval: