NATIONAL COCONUT RESEARCH CENTER-Visayas GENERAL PAYROLL JOB ORDER

acknowledge receipt of the sum show opposite our names as full compensation for services rendered.

Z A M Wage/day or No. of Wage/month Days CHARGING GROSS PAG-IBIG Multi-Purpose Calamity WITHHOLDING NET cember 1-15, 2021 SIGNATURE

		Days	CHARGING	AMOUNI	TREMION MIC2	MP2	Loan (MPL)	Loan (CAL)	TAX	AMOUNT
							Charles	-	STATE OF THE PARTY	
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2) ISRAEL , Ervien	553.40	10	NICRO A III O	ת תטא סס	10000					5,434.00
			TACING THE CO.	3,334.00	TOO.OO					5,434.00
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			TOTAL	11,068.00	200.00	2	The second complete and a principal and a complete	1	2	10,868.00
CERTIFIED: Services have been duly rendered as stated.	been duly rende	ered as s	stated.				APPROVED FOR PAYMENT:	FOR PAYM	ENT:	
		MARIS HEAD,	MARISEL A. LEORNA HEAD, DEPARTMENT					1	EDGARDO E. TULIN	DE. TULIN
CERTIFIED: Funds available in the amount of	le in the amou	nt of	11,068.00				CERTIFIED:	Each emplo	yee whose n	CERTIFIED: Each employee whose names appears a

OIC HEAD, ACCOUNTING DIVISION NICK FREDDY R. BELLO

> have been paid the amount opposite his/her names. above

QUEEN-EVER Y. ATUPAN

HEAD, CASH DIVISION

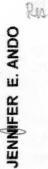


	TION REQUE SAYAS STATE (ST AND STATU	S	No.: Date:	02-101101-20	021-10	
	Visca, Baybay C			Fund:	GF		
Payee:	ALMONITE, JONE			r and.	<u>. </u>		
Office:	NCRC-V	-					
Address:	Baybay City	•					
Responsibility Center		Particulars		MFO/PAP	UACS Code / Expenditure	Amount	
NCRC.A.III.C		Payroll for		303000000	50212990-00	11,068.00	
		Dec. 1-15, 2021					
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			Total			11,068.00	
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under my direct supervis and legal	ion and supporting docum	ents valid, proper	purpose	/adjustment neces	ssary as indicated a	bove	
and logar							
Signature		M	Signature				
Printed Name		LA. LEORNA	Printed Name	ALICIA M. FLORES			
Position	Directi	or, NCRC-V	Position	OIC - Head, Budget Office			
				Head, Budget Unit/Authorized Representative			
Date			Date				
С		STATU	IS OF OBLIC				
	Reference	Tanana		Ar	nount		
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable	
	Obligation	02-101101-2021-12	11,068.00		11,068.00		
		Ŧ::	44.000.00				
		Total	11,068.00		11,068.00		



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HATIONAL COCONUT **RESEARCH CENTER-VISAYAS**

.11 2021

Visca, Baybay City, Levte, PHILIPPINES Telephone: 053-525-0277 Email: ncrc-v@vsu.edu.ph Website: www.vsu.edu.ph

CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The VISAYAS STATE UNIVERSITY, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9347, with principal office at Baybay City, Leyte. duly represented by its President DR. EDGARDO E. TULIN, hereinafter referred to as the FIRST PARTY:

-and-

Jonel M. Almonite and Ervien Israel, of legal ages, Single/Married, Filipino and with residence and postal address at Brgy.Patag, Baybay City, Leyte hereinafter referred to as the SECOND PARTY;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the SECOND PARTY, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed:

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

THAT FIRST PARTY hereby contracts the services of the SECOND PARTY as laborer to perform the functions and deliver the following outputs as follows:

- Field maintenance of the nursery area and data gathering
- b. Setting of coco seedlings and collection of data
- Perform other functions as assigned by superiors and other office staff

THAT when the work demand for travel, the SECOND PARTY shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions as provided for in this service contract and performs the abovelisted functions for a total of 10 days per month at not less than 8 hours per day based on the work schedule as prescribed by the hiring department/office/center/unit;

THAT for and inconsideration of the foregoing service, the FIRST PARTY binds itself to pay the SECOND PARTY in the amount of Five Hundred Fifty Three Pesos and Forty Centavos (P 553.40) per day inclusive of ten percent (10%) premium.

THAT the SECOND Party will be paid twice a month (per quincena) upon presentation of a certification of accomplishments and rendition of actual services issued by the FIRST PARTY or its duly authorized representative. he above payments will be charged to NCRC.A.III.C NCRC Overhead Cost:

JOB ORDER NCRC

Name:

ERVIEN

IRAEL

Position:

LABORER

For the Period:

DECEMBER 2021

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Certified Correct:





or its duly authorized representative. he above payments will be charged to NCRC.A.III.C.

JOB ORDER NCRC

Name:

TOUTL M. ALMONITE

Position:

LABORDR

For the Period:

DECEMBER 2021

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Certified Correct:

J.S. VESTIA

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NCRC Overhead Cost;

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