



VISAYAS
STATE UNIVERSITY

INSTITUTE OF
**TROPICAL ECOLOGY AND
ENVIRONMENTAL MANAGEMENT**

September 17, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**

Vice-President for Academic Affairs

Dear **Dr. Yepes**,

In light of the resignation of Ms. Kleer Jeann G. Longatang as Division Head of the Terrestrial Ecosystems Division (TED) of the Institute of Tropical Ecology and Environmental Management (ITEEM), we respectfully recommend the appointment of Ms. Serica Joy C. Dadios as the new Division Head of TED, effective immediately and serving until December 31, 2025. Her appointment shall carry an appropriate workload unit equivalent.

As Division Head of TED, Ms. Dadios will perform the following responsibilities:

1. Assist the ITEEM Director in performing the overall management of the TED;
2. Spearhead the preparation, screening, and implementation of research and extension projects on terrestrial ecosystems;
3. Oversee the implementation of the Institute's Terrestrial Ecosystems Component as embodied in the University's Ten-Year Development Plan;
4. Coordinate with other colleges, departments, and units of the University on activities related to terrestrial ecosystems;
5. Serve as a member of the ITEEM Personnel Committee.

Thank you very much for your favorable action.

Very truly yours,

TEOFANES A. PATINDOL

Director

Conformé:

SERICA JOY C. DADIOS

Instructor III



**INSTITUTE OF TROPICAL ECOLOGY AND
ENVIRONMENTAL MANAGEMENT**
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No.

Endorsed by:

RENEZITA S. COME

Dean, College of Forestry and
Environmental Science (CFES)

Recommending Approval:

ROTACIO S. GRAVOSO

VP for Academic Affairs

Approved:

PROSE IVY G. YEPES

President

c c: SJC Dadios
VP, Academic Affairs
Dean, CFES
Head, RSPPRO
ITEEM-file

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.