

Visayas State University  
Visca, Baybay City, Leyte

SUMMARY OF SALES, COLLECTION AND REMITTANCES  
PANGASUGAN RICE PRODUCTION (IGP 4.5)  
Jan.-Dec. 2021

**I. SALES DURING THE MONTH**

	AMOUNT (PhP)
1. Cash Sales	10,933.00
2. Credit Sales	0.00
<b>TOTAL SALES</b>	<b>10,933.00</b>

**II. ACCOUNT RECEIVABLES**

1. Balance beginning of the month	0.00
2. Add: Credit sales this month	0.00
3. Total receivables this month	0.00
4. Less: Collection during the month	0.00
a. Cash	
b. JVs and Ors (Fund Transfer)	
5. Balance, end of the month (3-4)	0.00

**III. COLLECTION AND REMITTANCES DURING THE MONTH**

1. Cash on hand, beginning of the month	
2. Add: Cash sales	
Collection during the month	10,933.00
3. Total cash during the month (1+2)	10,933.00
4. Less: Remittances to the Cashier	

Dates	O.R. No.	Amount
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Please see attached sheets

5. Cash on hand, end of the month (3-4)	
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**CONCURRED:**

  
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