



OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

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REPAIR AND MAINTENANCE REQUEST

Filled in by requesting party				Filled in by PPO		
Date filed : February 23, 2023				Date received	: _	
Building/Facility/ House No/ Apartment No./ Department		DOPAC		Received by	-	Name & Signature
Location	ocation : DOPAC,VSU			Designation/ Position	: _	
Requesting party : JANE M. ABAPO Name & Signature			Maintenance control number	er ·		
Designation/ Position : DoPAC				,		
Disease the standard	1	ade se successe d			7,110	
	specify the nature of w				_	
☐ Vehicle Rep☐ Welding Wo						☐ Electrical Works ☐ Heating, Ventilating, Air
☐ Machining works (lathe, shaper, drill press, etc.) ☐ Instrumentati & Laboratory				n equipment		
Materials/Supp	olies/Parts:	☐ Availab	le			Not Available
Brief Description of Repair and Maintenance						
Cleaning of clog	gged sink at AC 208 8	& AC-108 at DOF	AC			
Filled in by PPC) personnel				211=	
	Materials Required	Man	Manpower Requirement		Estimated hours/days to finished	
			JOHO! ! LOGE	irement		Estimated flours/days to fillished
			bower requ	irement	-	Estimated flodis/days to finished
			oower requ	irement		Estimated flours/days to finished
			JOWO! MOQU	irement		Estimated flours/days to finished
				irement		Estimated flours/days to finished
Conducted		Fil			er the	conduct of repair and maintenance
Conducted -	PPO Personi	nel	lled in by the .		er the	
by:	PPO Personi (Name & Signa	nel	lled in by the Service S	requesting party afte		conduct of repair and maintenance
		nel ture)	Service S	requesting party after Satisfaction	□ 1	conduct of repair and maintenance OVER-ALL RATING
by:		nel	Service S	requesting party after Satisfaction Satisfied	□ 1 □ 3	conduct of repair and maintenance OVER-ALL RATING Poor
by: PPO Unit		nel	Service S 1. Not S 2. Slight 3. Mod 4. Very	requesting party after Satisfaction Satisfied htty Satisfied	□ 1 □ 3	conduct of repair and maintenance OVER-ALL RATING 1 Poor
by: PPO Unit Checked &	(Name & Signa	nel	Service S 1. Not S 2. Sligh 3. Mod 4. Very 5. Extre	requesting party after Satisfaction Satisfied Intly Satisfied Perately Satisfied To Satisfied To Satisfied	□ 1 □ 3	conduct of repair and maintenance OVER-ALL RATING 1 Poor

Vision: Mission: