



VISAYAS
STATE UNIVERSITY

**ECO-FARM AND
RESOURCE MANAGEMENT
INSTITUTE**

July, 23, 2024

DR. PROSE IVY G. YEPES

President

Visayas State University

Baybay City, Leyte

Thru: **DR. ROTACIO S. GRAVOSO**

Chairman of APB

Dear Dr. Yepes:

Greetings of peace and prosperity!

I hope this letter finds you in good health. I am writing to formally request your approval for a faculty member to attend a significant event.

The Philippine Association of Agriculturists (PAA) *Zea mays* Central Visayas Chapter will host a developmental event with the theme **"Empowering Farmers and Youth through Agricultural Innovations and Technology Advancements for Future Generations."** They have extended an invitation to Ms. Marejen A. Villaremo, a faculty member of our Eco-FARMI. The event is scheduled to take place at Reyna's Haven and Gardens in Tagbilaran City, Bohol, from September 18-20, 2024.

Our institute strongly believes that participating in this event would benefit Ms. Villaremo. Moreover, her attendance could significantly contribute to her holistic Career Professional Development, which in turn would greatly benefit our institution.

In light of this opportunity, I formally request your permission to allow Ms. Villaremo to attend this event. Her participation would not only enhance her professional growth but also bring valuable insights and knowledge back to our institute and the University.

I look forward to your positive response and favorable consideration of this matter.

Thank you for your time and attention to this request.

Respectfully yours,

JEROME O. ARRIBADO

Director of Eco-FARMI



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

Visayas State University, PQWV+X76 Baybay City, Leyte

Email: ecofarmi@vsu.edu.ph

Website: www.vsu.edu.ph

Phone: +63 53 565 0600 Local 1040



Management
System
ISO 9001:2015

www.tuv.com
ID 9108658749



Page 1 of 2
FM-VSU-03
V3 06-06-2024
No. **24-067**