

OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7067 or 565 0600; Local 1010 Email: registrar@vsu.edu.ph Website: www.vsu.edu.ph

READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
14-1-00970	AGAPAY	SHELUMIEL	SAJONIA	85AB-4
		Content to the content of	224144-60274124004	

February 15, 2022

Dr. MOISES NEIL V. SERIÑO

Dean, College of Management and Economics Visayas State University Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective <u>2nd semester</u> 2021-2022. My last attendance from this University was <u>1st semester</u> 2020-2021. I was out of school for <u>two (2)</u> semesters because of the following reason(s):

Serious health problem and the findings was a Gastritis and I decided to take a rest and it took about one year for my recovery.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

Chapt

MANOLO B. LORETO, JR. Dean of Students

Approved:

Dr. ANGELITA L. PARADERO

Department Head

Dr. MOISES NEIL V. SERIÑO College Dean

Shelumiel S. Agapay

Signature of Student

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-REG-02 v1 06-30-2020

No.____





OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7534; Local 1076

Email: usso@vsu.edu.ph Website: www.vsu.edu.ph

February 14, 2022 Date

Dr. EDGARDO E. TULIN

President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.

Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing this letter to appeal for readmission to Visayas State University. Last 2nd semester, S.Y. 2020-2021 and 1st semester this school year, I'm very sorry for leaving the University without proper filling of Leave of Absence because I was admitted to Baybay City hospital due to serious health problem and the findings was a Gastritis and I decided to take a rest and it took about one year for my recovery.

I am aware of the benefits of having a degree from Visayas State University will give me and deeply wish to continue my education here. Today I would like to request for re-admission this semester, S.Y. 2021-2022. If readmitted I will give my full effort to finish my studies and should I encounter problems I will take immediate steps to ensure there is not a repeat of last semesters. Thank you for the time you have taken to consider my readmission to Visayas State University.

Respectfully yours,

Shelumiel S. Agapay
Name and Signature of the Student

Cristituto G. Agapay
Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students