



VISAYAS
STATE UNIVERSITY

RESERVE OFFICERS' TRAINING CORPS UNIT

04 FEBUARY 2024

DR. PROSE IVY G. YEPES
President
Visayas State University

Through: **DR. ALELI A. VILLOCINO**
VP for Student Affairs and Services

Dear Ma'am:

The Visayas State University - Reserve Officers' Training Corps (ROTC) Unit, Visca, Baybay City, Leyte will be having its **Closing Ceremony of Cadet Officers Candidate Course (COCC)**. Moreover the unit also having **ROTC Presentation of Sponsors and Escorts (POSE) S.Y. 2024-2025**. It is an annual highlight event of the ROTC unit that showcases the tradition, discipline, camaraderie, and character of the ROTC Corps of Cadets; including the Corps of Sponsors and Escorts as an integral part of it.

In this connection, we respectfully request to conduct **Whole-Day ROTC Activities** for the rehearsals, preparation and successful conduct of the event on the following dates:

- **08 FEBUARY 2025 (Saturday)**
- **15 FEBUARY 2025 (Saturday)**
- **22 FEBUARY 2025 (Saturday)**

We hope that this request merits your consideration and approval. The VSU-ROTC Unit will always be grateful for the support that you will graciously provide.

Thank you very much and more power!

Respectfully yours,

For
JAY B. OLARTE
LTC (INF) PA
Commandant

Noted:

DARIO P. LINA
Director, NSTP Office

Recommending Approval:

ALELI A. VILLOCINO
VP for Students Affairs and Services

Approved:

PROSE IVY G. YEPES
President, VSU



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