



May 12, 2022

DR. EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **DR. BEATRIZ S. BELONIAS**
Chairman, VSU Academic Personnel Board

Dear Dr. Tulin:

The Department of Business and Management would like to request five (5) Substitutes Instructor, one (1) CPA and two (2) Part-time Instructors for 1st semester SY 2022-2023. Please see attached projected faculty workload for the 1st semester SY 2022-2023 and 2nd semester SY 2022-2023 of the department.

Hoping for your kind approval on this request.

Thank you very much for your usual support.

Very truly yours,

DEPARTMENT PERSONNEL COMMITTEE

ANALITA A. SALABAO
Member

ARGINA M. POMIDA
Member


BERT C. PEÑALOSA
Chairman

Noted by:

MOISES NEIL V. SERIÑO
Dean, CME

Recommending Approval:

BEATRIZ S. BELONIAS
VP for Academic Affairs

Approved:

EDGARDO E. TULIN
President