

BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY				No.: _____	
Visca, Baybay City, Leyte				Date: <u>December 9, 2021</u>	
				Fund: <u>STF</u>	
Payee:	LILIBETH VICTORIA V. PAGALAN				
Office:	Eco-FARMI				
Address:	VSU, Visca, Baybay City, Leyte				
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount	
FARM SEED BANK C 2021	REPLENISHMENT OF PETTY CASH FUND for the purchase of supplies and materials as per papers attached amounting to....	100000000	5020301000	P	2,968.00
TOTAL				P	2,968.00

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and correct. Signature _____ Printed Name <u>DHENBER C. LUSANTA</u> Position <u>OIC, Eco FARM</u> Date <u>December 9, 2021</u>	B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above. Signature _____ Printed Name <u>ALICIA M. FLORES</u> Position <u>Administrative Officer</u> <u>OIC Head, Budget Unit/Authorized Representative</u> Date _____
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STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RAD AI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligations		P 2,968.00		P 2,968.00	
TOTALS			P 2,968.00		P 2,968.00	

B ACCOUNTING ENTRY:	UACS CODE	DEBIT	CREDIT
ACCOUNT TITLE			

C CERTIFIED: <div style="margin-left: 20px;"> <input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed </div> SIGNATURE _____ PRINTED NAME <u>NICK FREDDY R. BELLO</u> POSITION <u>OIC, HEAD of Accounting Office</u> (Head, Accounting Unit/Authorized Representative) DATE _____	D APPROVED FOR PAYMENT: <div style="margin-left: 20px;"> SIGNATURE _____ PRINTED NAME <u>EDGARDO E. TULIN</u> POSITION <u>President</u> (Agency Head/Authorized Representative) DATE _____ </div>
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E RECEIPT OF PAYMENT:	DATE:	BANK NAME & ACCOUNT NUMBER:	JEV NO.
CHECK / ADA NO.:			
SIGNATURE: <u>LILIBETH VICTORIA V. PAGALAN</u>	DATE:	PRINTED NAME:	DATE:
OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:			



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

☐ MDS CHECK

MODE OF PAYMENT

☐ COMMERCIAL CHECK

☐ ADA

☐ OTHERS _____

DATE: 12/09/21

DVD NO

PAYEE/OFFICE

LILIBETH VICTORIA V. PAGALAN

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Baybay City, Leyte

RESPONSIBILITY
CENTER

MFO/PAP

AMOUNT

REPLENISHMENT OF PETTY CASH FUND as per papers
attached amounting to...

Seed Bank
C 2021

2,968.00

A CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

AMOUNT DUE

P 2,968.00

DHENBER C. LUSANTA
OIC, Eco-FARMI

B ACCOUNTING ENTRY:

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

C CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE
PRINTED NAME
POSITION

NICK FREDDY R. BELLO

OIC, HEAD of Accounting Office

(Head, Accounting Unit/Authorized Representative)

DATE

D APPROVED FOR PAYMENT:

SIGNATURE
PRINTED NAME
POSITION

EDGARDO E. TULIN

President

(Agency Head/Authorized Representative)

DATE

JEV NO.

E RECEIPT OF PAYMENT:

CHECK / ADA
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

SIGNATURE:

LILIBETH VICTORIA V. PAGALAN

DATE:

PRINTED NAME:

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS: