

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	KN BAYBAY PRINTING HOUSE	P.O No:	PO-STF-2025-07-00430		
Address :	Baybay City, Leyte	Date:	11-Jul-25		
TIN:		PR No:	STF-2025-01-00099		
		Mode of Procurement:	NP-SVP		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte			Delivery Term: FOB-VSU Baybay		
Date of Delivery: Within 10 calendar days upon receipt of P.O.			Payment Term: As per cost of items delivered		
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Printing of Photo Wall (Graduation)	PC	3	1,300.00	3,900.00
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	Purpose: For Gradutaion use.				
	Intended: Office of the President				
TOTAL:					3,900.00
Total Amount in Words: THREE THOSUAND NINE HUNDRED PESOS ONLY					
Very truly yours,					
Conforme:		PROSE IVY G. YEPES			
_____ Supplier's signature Over Printed Name		_____ President			
_____ Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available: _____		Date of ORS/BURS: _____			
_____ NICK FREDDY R. BELLO Head, Accounting Division		Amount: _____			