

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
January 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Holiday
2-TUE	7:49	12:37	12:39	7:01		8hrs
3-WED	8:08	12:38	12:39	7:01	8mins	7hrs 52mins
4-THU	8:07	12:44	12:45	5:28	7mins	7hrs 53mins
5-FRI	7:56	12:28	12:30	5:05		8hrs
6-SAT	10:26	12:31	12:32	5:03		6hrs 36mins
7-SUN						Off
8-MON	7:54	12:25	12:26	7:06		8hrs
9-TUE	8:00	12:52	12:53	7:06		8hrs
10-WED	8:02	12:21	12:22	7:02	2mins	7hrs 58mins
11-THU	7:59	12:44	12:45	7:05		8hrs
12-FRI	7:52	12:21	12:23	7:02		8hrs
13-SAT	8:35	12:05	12:05	5:11		8hrs 36mins
14-SUN	10:35	12:35	12:36	5:24		6hrs 48mins
15-MON	7:33	12:39	12:40	7:06		8hrs
16-TUE	7:57	12:30	12:32	7:01		8hrs
17-WED	8:02	12:26	12:29	7:05	2mins	7hrs 58mins
18-THU	8:05	12:38	12:39	7:11	5mins	7hrs 55mins
19-FRI	8:02	12:24	12:25	5:28	2mins	7hrs 58mins
20-SAT						Off
21-SUN						Off
22-MON	8:05	12:11	12:13	7:02	5mins	7hrs 55mins
23-TUE	8:01	12:20	12:21	7:06	1min	7hrs 59mins
24-WED	7:52	12:19	12:21	7:21		8hrs
25-THU	7:56	12:20	12:21	7:01		8hrs
26-FRI	7:34	12:40	12:41	5:03		8hrs
27-SAT	8:29	12:24	12:25	5:12		8hrs 42mins
28-SUN						Off
29-MON	8:08	12:27	12:28	7:03	8mins	7hrs 52mins
30-TUE	7:03	12:16	12:17	7:07		8hrs
31-WED	7:21	12:44	12:45	7:01		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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