

Visca, Baybay City, Leyte

Supplier : ORTUS HOMEMADE FOOD PRODUCTS		P.O No: PO-STF-2022-08-0527			
Address : R. Magsaysay Ave. Zone 21, Baybay City, Leyte		Date: August 5, 2022			
TIN: 262-850-183-000		P.R No. STF-2022-07-00955			
		Mode of Procurement: NP- SVP			
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU, Baybay City, Leyte		Delivery Term: FOB - BAYBAY			
Date of Delivery: As needed by the end-user upon receipt of PO		Payment Term: As per cost of items delivered			
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	packs	VSU Food Products Purpose: tokens for VSU Graduation guests Intended: Office of the President	20	800.00	16,000.00
					TOTAL: 16,000.00
Total Amount in Words: Sixteen Thousand Pesos					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
Very truly yours,					
Conforme:					
_____ Supplier's signature Over Printed Name			EDGARDO E. TULIN President		
_____ Date					
Fund Cluster: _____ Funds Available: _____ NICK FREDDY R. BELLO OIC-Head, Accounting			ORS/BURS No. : _____ Date of ORS/BURS: _____ Amount: _____		