

## OFFICE OF THE HEAD OF RECRUITMENT. **SELECTION, PLACEMENT AND PERSONNEL RECORDS**

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JHADI A. CRUZA

For the Month of: MARCH

Department: ITEEM

Year: 2022

Day	AM						PM					Daily	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	7:00	12:00					1:00	5:30					9.5
2	7:00	12:00					1:00	5:00					9
3	7:00	12:00					1:00	5:30					95
4	8:00	12:00					1:00	5:00					0
5													
6									<u></u>				
7	7:00	12:00					1:00	5:00					9
8	7:00	12:00					1:00	5:30					9.5
9	7:00	12:00					1:00	5:00					9
10	7:00	12:00					1:00	5:30			•	,	9.5
11	8:00	12:00	1				1:00	5:00					8
12											×		0
13													
14	7:00	12:00				1	1:00	5:00					9
15	7:00	12:00					1:00	5:30					9.5
16	7:00	12:00					1:00	5:00				<u> </u>	9
17	7:00	12:00					1:00	5:30					9.5
18	8:00	12:00					1:00	5:00					8
19							***************************************				4		
20							***						
21	7:00	12:00	Į.				1:00	5:00					9
22	7:00	12:00					1:00	5:30					9.5
23	7:00	12:00					1:00	5:00	4				9
24	7:00	12:00					1:00	5:30					9.5
25	8:00	12:00					1:00	5:00					8
26									,				
27					1			Ì		<u> </u>			
28	7:00	12:00					1:00	5:00		<u> </u>			9
29	7:00	12:00					1:00	5:30					95
30	7:00	12:00					1:00	5:00					9
31	7:00	12:00					1:00	5:30				<u> </u>	9.5

GRAND TOTAL 216

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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