



**VISAYAS**  
STATE UNIVERSITY



DEPARTMENT OF  
**AGRONOMY**

November 15, 2024

**Dr. Prose Ivy G. Yepes**  
University President  
Visayas State University  
Visca Baybay City, Leyte


Dear **President Yepes**:

I would like to recommend **Mr. Quimson R. Cañete** as Officer-In-Charge of the Department of Agronomy on November 18 and 21, 2024, or until my return. I will be traveling to Cabintan on these dates to gather data and monitor the ACIAR field experiments. I will also accompany our ACIAR partners for the field visit.

As OIC, **Mr. Quimson R. Cañete** is authorized to perform the duties and responsibilities of the head in addition to his regular responsibilities as a DA faculty member.

Thank you.

Very respectfully yours,

  
**LUZ G. ASIO**  
Head, DA

Conforme:

**QUIMSON R. CAÑETE**  
Faculty

Recommending Approval:

**SUZETTE B. LINA**  
Dean, CAFS

**ROTACIO S. GRAVOSO**  
VP for Academic Affairs

Approved:

**PROSE IVY G. YEPES**  
University President

**DEPARTMENT OF AGRONOMY**  
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