

DAILY TIME RECORD

Martinez, Seregena Ruth
Name

For the month of December 2021

Official hours for arrival
and departure

Regular days

Saturdays

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	7:40	12:00	1:00	5:00		
2	7:40	1:00	2:00	5:00		
3	7:40	12:00	1:00	5:00		
4	Saturday					
5	Sunday					
6	7:25	12:00	1:00	5:00		
7	7:30	1:00	2:00	5:00		
8	Holiday					
9	7:30	1:00	2:00	5:00		
10	7:30	12:00	1:00	5:00		
11	Saturday					
12	Sunday					
13	7:20	12:00	1:00	5:00		
14	7:30	1:00	2:00	5:00		
15	7:30	12:00	1:00	5:00		
16	Work suspended due					
17	to the typhoon					
18	Saturday					
19	Sunday					
20	7:30	12:00	1:00	5:00		
21	7:58	1:00	2:00	5:00		
22	7:58	12:00	1:00	5:00		
23	8:00	1:00	2:00	5:00		
24	8:00	12:00	Christmas			
25	Saturday					
26	Sunday					
27						
28						
29						
30						
31						

TOTAL

I CERTIFY on my honor that the above is a true and correct report of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

[Signature]
Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge