



14 November 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

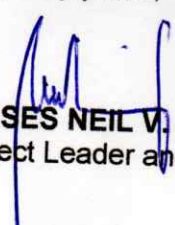
Dear Dr. Tulin:

This is to recommend the appointment of **Ms. Corazon A. Padilla** of the Department of Liberal Arts and Behavioral Sciences as **Voice-over Narrator of the promotional video** for the PCAARRD funded research project titled **"Inter-Consortia Convergence in Socio-Economics R&D: Institutionalization of the Socio-Economics Research and Data Analytics Centers in Consortia Operations"** effective October 1 to 31, 2021 or unless sooner terminated or revoked by higher authorities. As voice-over narrator, Ms. Padilla will receive an honorarium of PHP2,000 per month charged to the project budget 20201050-1.97.


As a Voice-Over Narrator developer, Ms. Padilla is expected to perform the following duties and responsibilities:

1. Provide expertise in enhancing center's promotional video;
2. Narrate a pre-written script in order to make a voice over recording overlayed to the center's promotional video;
3. Record scripts and worked with project video developer

Very truly yours,


MOISES NEIL V. SERIO
Project Leader and Dean, CME

Conforme:


CORAZON A. PADILLA
Voice-over Narrator

Certified funds available:

NICK FREDDY R. BELLO
OIC Head, Accounting Office