

February 4, 2022

MARWEN A. CASTANEDA

University Registrar
Visayas State University

Dear **Ms. Castaneda**:

I would like to request that the final grades of my students In LT 216 (Teaching Speech Communication) obtained during the First Semester, SY 2021 -2022 be reset from "Deferred" to "With Grade" as indicated by the details in the table below. They have now satisfactorily complied with the requirements of the course, thus obtaining the corresponding grades as shown.

Student Number	Name of Student	Course Code and Course Title	Offering Number	Final Grade
MED-English	Ayuban, Nina Jane C.	LT 216 (Teaching Speech Communication)	LG34	1.25
MED-English	Bernaldez, Melanny A.	LT 216	LG34	1.0
MED-PE	Dargantes, Kim Xyryl	LT 216	LG34	1.25
MED-PE	Salazar, Juvy Ann R.	LT 216	LG34	1.0

Thank you very much. God bless and more power!

Respectfully yours,

SEREGENA RUTH L. MARTINEZ

Faculty, DLABS