



June 3, 2022

Dr. Edgardo E. Tulin
President
Visayas State University

Thru: Ms. Jo Jane Atok
VSU Instructor, ARIC

Dear Dr. Tulin,

Good day! We hope you are doing well. We are 4th year BS Chemistry students who are currently unable to proceed with our thesis experiments due to a defective part of our department's (DoPAC) rotary evaporator. Thus, in line with our request of usage of the Department of Biotechnology's rotary evaporator, we also would like to ask permission to borrow the Advanced Research and Innovation Center's vacuum pump to be used on the said equipment.

We guarantee that all due credit will be given to the Advanced Research and Innovation Center and the Department of Biotechnology; also, rest assured, that we will follow all relevant protocols in the handling of the equipment.

We're hoping for your kind consideration. Thank you, and God bless!

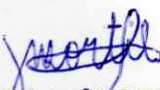
Very truly yours,


ROBIE ANGELO S. MAGALLANES


DIANNA MARRIE M. NAYRE


FRANCIS CARLO A. LAO


HANNA A. MATUGUINA


JAMES M. MORTEL


JERICO T. GLORIA