



1/9/22

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I, Jed Tyrone B. Garciano a student from Visayas State University - Main Campus would like to continue my studies in the course of Agribusiness. On the 2nd Semester of the School Year 2020-2021 I decided to stop my studies because life during the pandemic is tough. Our family is in a Lower Middle Class, my father doesn't have a stable job and my mother is a vendor at the public market. During the start of the online classes I'm really having a hard time attending because I don't have my own cellphone or any gadgets to use. I have two younger sisters, one of them is college student and the other one is a senior high school student and we share only one cellphone to use for our studies. So I decided to stop my studies even though it's hard for me, and I choose to help my parents by finding a job and luckily i was hired just to get through the day because sometimes we can barely eat two meal for one day.

On the other hand, about the leave of absence I'm really sorry for not filing, it got lost in my mind. That time, I'm already working at the poultry and I don't have any cellphone with me. I can only go home every Sunday and get back at the poultry every Monday morning.

Now that I have my own gadget to use for online learning, I want to continue my studies this coming 2nd Semester of the School Year 2021-2022. I will assure that I'll be doing good in my studies because I really want to graduate to give back to my parents and help my siblings finish their studies. I am hoping that you'll give me a chance to pursue my dreams in life. Thank you.
Respectfully yours,

Jed Tyrone B. Garciano

Name and Signature of the Student

Ma. Analyn Garciano

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
18-1-02114	Garciano	Jed Tyrone	Bactol	BSAB-3

1/9/22
Date

Dr. MOISED NEIL V. SERIÑO

Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester/summer 2021-2022. My last attendance from this University was 1st semester/summer 2020-2021 I was out of school for One (1) semesters and 0 summer(s) because of the following reason(s): (1) We only have one cellphone to share with my siblings to attend online classes, (2) the income of my parents since the pandemic got rough my father doesn't have a stable job and my mother is a vendor at the public market; and (3) To help them I decided to stop and find a job and save money also to buy a phone so i can continue my studies.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

JED TYRONE GARCIANO
Signature of Student

Recommending Approval:

MANOLO G. LORETO JR.
Dean of Students

Approved:

Dr. ANGELITA L. PARADERO
Department Head

Dr. MOISES NEIL V. SERIÑO
College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office